

L. STEPHEN VAUGHAN, D.D.S., M.D.
ORAL, MAXILLOFACIAL and IMPLANT SURGERY
26700 TOWNE CENTRE DRIVE #230
FOOTHILL RANCH, CA 92610
PHONE: (949) 297-8880 FAX: (949) 297-8883

HEALTH HISTORY

PATIENT NAME: _____ **DATE:** _____

GENDER: ____M ____F BIRTHDATE: _____ HEIGHT: _____ WEIGHT: _____

1. ARE YOU CURRENTLY TAKING ANY MEDICATION, PILLS, HERBAL SUPPLEMENTS? YES NO

List ALL prescription, and over the counter drugs or supplements, drug patches, you have taken in the last month:

2. ARE YOU REQUIRED TO TAKE ANTIBIOTICS BEFORE DENTAL PROCEDURES? YES NO
(for heart condition, joint replacement, etc.)

3. ALLERGIES: CHECK ANY THAT APPLY

ERYTHROMYCIN AMOXICILLIN CLINDAMYCIN PENICILLIN

OTHER ANTIBIOTICS: _____

ASPIRIN CODEINE VICODAN

OTHER PAIN MEDICATIONS: _____

TAPE LATEX SULFA DYE LOCAL ANESTHESIA PROPOFOL

EGGS SOY PRODUCTS

OTHER MEDICATIONS OR FOODS: _____

VALIUM OTHER TRANQUILIZERS: _____

NO KNOWN ALLERGIES

4. CIRCLE IF YOU HAVE HAD ANY OF THE FOLLOWING:

- | | | | |
|--------------------------|--------------------------|-------------------------------|-------------------|
| HEART TROUBLE | ANEMIA | TUBERCULOSIS | EPILEPSY |
| CONGENITAL HEART LESIONS | RHUMATIC FEVER | ARTHRITIS | JAUNDICE |
| CARDIAC PACEMAKER | ASTHMA | SINUS TROUBLE | AIDS/HIV |
| HEART MURMUR | PERSISTENT COUGH | PSYCHIATRIC TREATMENT | HEPATITIS |
| DIABETES | CANCER | CANCER TREATMENT | STROKE |
| EMPHYSEMA | KIDNEY TROUBLE | LIVER DISEASE | IMMUNOSUPPRESSION |
| HIGH BLOOD PRESSURE | MENTAL HEALTH PROBLEMS | MALIGNANT HYPOTHERMIA | |
| HISTORY OF DRUG ABUSE | HISTORY OF ALCOHOL ABUSE | PAIN AND CLICKING WHEN EATING | |

ANY OTHER HEALTH CONDITIONS NOT LISTED ABOVE THAT YOU BELIEVE THE DOCTOR SHOULD KNOW?

LIST: _____

NO KNOWN MEDICAL CONDITIONS, MEDICAL PROBLEMS OR CONCERNS

INITIALS: _____

- | | | |
|--|-----|----|
| 5. DO YOU SMOKE? | YES | NO |
| 6. DO YOU HAVE ANY ARTIFICIAL JOINTS, IMPLANTS, OR HEART VALVES?? | YES | NO |
| PLEASE LIST: _____ | | |
| 7. HAVE YOU BEEN UNDER THE CARE OF A DOCTOR DURING THE LAST TWO YEARS? | YES | NO |
| 8. HAVE YOU BEEN A PATIENT IN THE HOSPITAL FOR ANY REASON? | YES | NO |
| 9. HAVE YOU HAD ANY SURGERY OR ANESTHESIA IN THE PAST? | YES | NO |

LIST TYPES AND DATES: _____

- | | | |
|--|-----|----|
| 10. HAVE YOU OR ANYONE IN YOUR FAMILY HAD PROBLEMS DURING ANESTHESIA? | YES | NO |
| 11. HAVE YOU EVER HAD EXCESSIVE BLEEDING REQUIRING SPECIAL TREATMENT | YES | NO |
| 12. (WOMEN) ARE YOU PREGNANT NOW OR IS THERE A POSSIBILITY YOU COULD BE? | YES | NO |
| 13. (WOMEN) ARE YOU NURSING? | YES | NO |
| 14. (WOMEN) ARE YOU TAKING BIRTH CONTROL PILLS? | YES | NO |
| 15. HAVE ANY OTHER FAMILY MEMBERS BEEN TO OUR OFFICE? | YES | NO |

WHO? _____ RELATION: _____

I authorize Dr. L. Stephen Vaughan, D.D.S., M.D., and his staff to perform an oral and maxillofacial examination for the purposes of diagnosis and treatment planning. Furthermore, I authorize the taking of all required x-rays as a necessary part of this examination. In addition, if medically necessary, I authorize the release of any information acquired in the course of my examination and treatment.

I certify that I have read and understand the questions above. I acknowledge that my questions, if any, about the inquiries set forth above have been answered to my satisfaction. I will not hold my surgeon, or any member of his staff, responsible for any errors or omissions that I have made in the completion of this form.

SIGNATURE: _____ **DATE:** _____
 (patient or parent/guardian of minor)

PHYSICIAN'S SIGNATURE: _____ **DATE:** _____

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NOTICE OF PRIVACY PRACTICES

**THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED
AND HOW YOU CAN GET ACCESS TO THIS INFORMATION**

**PLEASE REVIEW IT CAREFULLY.
THE PRIVACY OF YOUR HEALTH INFORMATION IS IMPORTANT TO US.**

OUR LEGAL DUTY

We are required by applicable federal and state law to maintain the privacy of your health information. We are also required to give you this Notice about our privacy practices, our legal duties, and your rights concerning your health information. We must follow the privacy practices that are described in this Notice while it is in effect. This Notice takes effect 4/14/03, and will remain in effect until we replace it.

We reserve the right to change our privacy practices and the terms of this Notice at any time, provided such changes are permitted by applicable law. We reserve the right to make the changes in our privacy practices and the new terms of our Notice effective for all health information that we maintain, including health information we created or received before we made the changes. Before we make a significant change in our privacy practices, we will change this Notice and make the new Notice available upon request.

You may request a copy of our Notice at any time. For more information about our privacy practices, or for additional copies of this Notice, please contact us using the information listed at the end of this Notice.

USES AND DISCLOSURES OF HEALTH INFORMATION

We use and disclose health information about you for treatment, payment, and healthcare operations. For example:

Treatment: We may use or disclose your health information to a physician or other healthcare provider providing treatment for you.

Payment: We may use and disclose your health information to obtain payment for services we provide to you.

Healthcare Operations: We may use and disclose your health information in connection with our healthcare operations. Healthcare operations include quality assessment and improvement activities, reviewing the competence or qualifications of healthcare professionals, evaluating practitioner and provider performance, conducting training programs, accreditation, certification, licensing or credentialing activities.

Your Authorization: in addition to our use of your health information for treatment, payment or healthcare operations, you may give us written authorization to use your health information or to disclose it to anyone for any purpose. If you give us an authorization, you make revoke it in writing at any time. Your revocation will not affect any use or disclosures permitted by your authorization while it was in effect. Unless you give us a written authorization, we cannot use or disclose your health information for any reason except those described in this Notice.

To Your Family and Friends: We must disclose your health information to you, as described in the Patient Rights section of this Notice. We may disclose your health information to a family member, friend, or other person to the extent necessary to help you with your healthcare or with payment for your healthcare, but only if you agree that we may do so.

Persons Involved in Care: We may use or disclose health information to notify, or assist in the notification of (including or locating) a family member, your personal representative or another person responsible for your care, of your location, your general condition or death. If you are present, then prior to use or disclosure of your health information, we will provide you with an opportunity to object to such uses or disclosures. In the event of your incapacity or emergency circumstances, we will disclose health information based on a determination using our professional judgment disclosing only health information that is directly relevant to the person's involvement in your healthcare. We will also use our professional judgment and our experience with common practice to make reasonable inferences of your best interest in allowing a person to pick up filled prescriptions, medical supplies, x-rays, or other similar forms of health information

Marketing Health-Related Services: We will not use your health information for marketing communications without your written authorization.

Required by Law: We may use or disclose your health information when we are required to do so by law.

Abuse or Neglect: We may disclose your health information to appropriate authorities if we reasonably believe that you are possible victim of abuse, neglect, or domestic violence or the possible victim of other crimes. We may disclose your health information to the extent necessary to avert a serious threat to your health or safety or the safety of others.

National Security: We may disclose to military authorities the health information of Armed Forces personnel under certain circumstances. We may disclose to authorized federal officials health information required for lawful intelligence, counterintelligence, and other national security activities. We may disclose to correctional institution and law enforcement official having lawful custody of protected health information of inmate or patient under certain circumstances.

Appointment reminders: We may use or disclose your health information to provide you with appointment reminders (such as voicemail message, postcards or letters).

PATIENT RIGHTS

Access: You have the right to look at or get copies of your health information, with limited exceptions. You may request that we provide copies in a format other than photocopies. We will use the format you request unless we can not practicably do so. (You must make a request in writing to obtain access to your health information. You may obtain a form to request access by using the contact information listed at the end of this Notice. We will charge you a reasonable cost-based fee for expenses such as copies and staff time. You may also request access by sending us a letter to the address at the end of this Notice. If you request copies, we will charge you \$0.75 per page, \$20 per hour for staff time to locate and copy your health information, and postage if you want the copies mailed to you. If you request an alternative format, we will charge a cost-based fee for providing your health information in that format. If you prefer, we will prepare a summary or an explanation of your health information for a fee. Contact us using the information listed at the end of this Notice for a full explanation of our fee structure.)

Disclosure Accounting: You have the right to receive a list of instances in which we or our business associates disclosed your health information for purposes, other than treatment, payment, healthcare operations and certain activities, for the last 5 years, but not before April 14, 2003. If you request this accounting more than once in a 12-month period, we may charge you a reasonable, cost-based fee for responding to these additional requests.

Restriction: You have the right to request that we place additional restrictions on our use or disclosure of your health information. We are not required to agree to these additional restrictions, but if we do, we will abide by our agreement (except in an emergency).

Alternative Communication: You have the right to request that we communicate with you about your health information by alternative means or alternative locations. (You must make your request in writing.) Your request must specify the alternative means or location, and provide satisfactory explanation how payments will be handled under the alternative means or location you request.

Amendment: You have the right to request that we amend your health information. (Your request must be in writing, and it must explain why the information should be amended.) We may deny your request under certain circumstances.

Electronic Notice: If you receive this Notice on our website or by electronic mail (e-mail), you are entitled to receive this Notice in written form.

QUESTIONS AND COMPLAINTS

If you want more information about our privacy practices or have questions or concerns, please contact us.

If you are concerned that we may have violated your privacy rights, or you disagree with a decision we made about access to your health information or in response to a request you made to amend or restrict the use or disclosure of your health information or to have us communicate with you by alternative locations, you may complain to us using the contact information listed at the end of this Notice. You may submit a written complaint to the U.S. Department of Health and Human Services. We will provide you with the address to file your complaint with the U.S. Department of Health and Human Services upon request.

We support your right to the privacy of your health information. We will not retaliate in any way if you choose to file a complaint with us or with the U.S. Department of Health and Human Services.

Contact Officer: Nicole Noriel

Telephone: 949-297-8880 **FAX:** 949-297-8883

E-Mail: info@foothilloms.com

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Foothill Ranch, CA 92610

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**ACKNOWLEDGEMENT OF RECEIPT OF
NOTICE OF PRIVACY PRACTICES**

****You May Refuse to Sign This Acknowledgement****

I, _____, have received a copy of this office's Notice of Privacy Practices.

Print Name

Signature

Date

For Office Use Only

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign.
- Communication barriers prohibited obtaining the acknowledgement.
- An emergency situation prevented us from obtaining acknowledgement.
- Other (Please Specify)

